

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
MEA Headquarters, East Lansing
1350 Kendale Boulevard
Tuesday, December 10, 2019
2:00 PM

APA Board Present: Darius Bradley, Sue Brandt, Patricia Hampton, Tonya Jamison, Maury Koffman, Jamie Lynn Marks, Martin McDonough, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack, Laura Wise and Tim Woods.

General Members Present: None

MEA Staff Present: Shannon Alston

CALL TO ORDER

Maury Koffman called the meeting to order.

Welcome and Introduction

Welcome Shannon Alston, MEA UniServ Director assisting APA.

Approval Of Agenda

Motion to approve the agenda with flexibility made by Darius Bradley. Motion seconded by Jamie Lynn Marks. Motion Carried.

Approval of Meeting Minutes

Minutes of November 12, 2019 meeting. Sue Brandt moved to approve the minutes as distributed; seconded by Jeremy Romel. Motion carried.

REPORTS

President's Report

Maury Koffman presented his president's report with discussion regarding member issues, meetings and events.

Vice President's Report

Martin McDonough presented his vice president's report with discussion regarding member discussions, meetings and events.

Treasurer's Report

Sue Brandt presented her financial report.

Committee Reports

Legislative – Tonya Jamison gave an update on upcoming legislative committee events.

Area Representative Program – Martin McDonough reported on the program.

Grievance Committee – Martin McDonough reported the committee is working on grievances this month.

Community Based Events/ Membership – Kandy Slack gave an update on the Martin Luther King Jr. event planning. Eleven new member orientations were held. The Eric Brown event will be rescheduled for January 23 with information still to be communicated to membership.

Communications- Sue Brandt reported newsletter is going out in January.

UniServ Report

Shannon Alston presented the UniServ report.

Professional Development Training Reports

- Martin gave an update on his NCUEA conference. Tonya gave an update on the 19-20 Minority Leadership & Women’s Training Seminar she attended.

Member Questions, Comments and Concerns

BUSINESS AND DISCUSSION ITEMS

Joint Health Care Committee (JHCC) Update

The last two sessions of the JHCC were canceled.

Member to Member Organizing and Recruitment

Updates from Maury, Martin, Kandy on the member organizing events. One held at FRIB for APA’s who have not yet signed up.

APA Annual Membership Meeting Update

The meeting was held at 5:15pm, 11/12/2019, in room 147 Comm. Arts.

ANNOUNCEMENTS

a. Upcoming APA Executive Board Meetings:

- i. January 14, 2020
- ii. February 11, 2020

b. Upcoming MEA Meetings

- i. Winter Conference, February 6-7, 2020
- ii. MEA Representative Assembly, April 17-18, 2020 at Kellogg Center.

Executive Session

Laura Wise moved to enter Executive Session to protect member privacy; seconded by Todd Ring. Motion carried. Motion to rise and report made by Sue Brandt and seconded by Jamie Lynn Marks. Motion carried.

Adjournment

Jeremy Romel moved to adjourn; seconded by Kandy Slack and carried.

Meeting minutes are respectfully submitted by Tim Woods.