

Minutes of Meeting  
Tuesday, June 25, 2019  
2:00 PM

APA Board Present: Jared Andrews, Sue Brandt, Patricia Hampton, Tonya Jamison, Maury Koffman, Erik Maillard, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Kandy Slack, and Tim Woods.

Excused: Leo Sell, Laura Wise

General Members Present: None

MEA Staff Present: Dennis Seybert

### **CALL TO ORDER**

Maury Koffman called the meeting to order.

### **Welcome and Introduction**

Welcome to Dennis Seybert, interim MEA UniServ Director.

### **Approval Of Agenda**

Kandy Slack moved to approve the agenda with flexibility. Motion seconded by Nicole Proctor-Kanyama. Motion Carried.

### **Approval of Meeting Minutes**

Minutes of May 21, 2019 Meeting. Erik Maillard moved to approve the minutes as distributed; seconded by Martin McDonough. Motion carried.

## **REPORTS**

### **UniServ Report**

Dennis Seybert gave an update. He completed the onboarding process with MEA and has already worked with eight members.

### **President's Report**

Maury Koffman presented his president's report with discussion regarding member issues, meetings and events. Discussion of requirements for FMLA eligibility. Discussion of engagement with member about a potential civil lawsuit against MSU. Discussion of pre-approval requirement for overtime pay. Discussion regarding members voluntarily reducing below full-time. Discussion regarding a new policy from MSU Office of Employee Relations on restriction on sharing hotel rooms with students.

### **Treasurer's Report**

Sue Brandt presented the Treasurer's report and operating budget as of 05/31/2019.

### **Committee Reports**

Grievance – Martin McDonough presented an update on current grievance proceedings.

Area Representative Training – Martin McDonough presented an update indicating the current training program was complete and candidates would be presented to the board in August.

Membership – Kandy Slack gave an update on new member contacts, community lunches, twenty-two new member orientations, MYK, negotiation committee meetings, and distributed important upcoming APA dates. One hundred thirty-five guests attended the annual member picnic. APA participated in the MEA #REDFORED Rally at the state capitol on June 18<sup>th</sup>.

Community Based Events – 108 members signed up for the Be a Tourist in Your Own Town event on 06/01/2019.

### **Professional Development Trainings**

Kandy Slack and Martin McDonough will attend the NEA RA in Houston, Texas. Martin McDonough will attend the NCUEA Summer meeting in Houston, Texas. The Education International World Congress in Bangkok, Thailand will be attended by Maury Koffman.

## **BUSINESS AND DISCUSSION ITEMS**

### **Appointment of APA Committees**

Maury Koffman presented 2019-2020 standing committee appointments. Martin McDonough moved to accept the appointments as presented after correcting Nicole Proctor to read "Nicole Proctor-Kanyama." Motion seconded by Todd Ring. Motion Carried.

### **Negotiations Update**

Maury Koffman presented recommendations for the APA 2019 Bargaining Team. Tim Woods moved to approve the recommendations as presented. Motion seconded by Tonya Jamison. Motion Carried.

### **Appointment to fill Vacancy on Executive Board**

Maury Koffman recommended Jamie Lynn Marks to fill an open vacancy on the APA executive board for a term starting immediately through August 31, 2019. Motion for concurrence made by Todd Ring and seconded by Tanya Jamison. Motion Carried.

### **Joint Health Care Committee (JHCC) Update**

Maury Koffman gave an update on the October base wage increase. The total amount for 2019 will be 2.75%, split 40% across the board and 60% based on merit.

**APA 2019 Annual Member Picnic Reflections**

Discussion of food options and timing for 2020.

Discussion of need for additional volunteers for 2020.

**ANNOUNCEMENTS**

Upcoming APA Executive Board Meetings:

August 6, 2019

Upcoming MEA Meetings:

MEA Summer Conference, July 30 – August 1

Kellogg Hotel and Conference Center, East Lansing

MEA Local Leaders Summit, August 14-15

MEA Headquarters, East Lansing

**Adjournment**

Tonya Jamison moved to adjourn; seconded by Sue Brandt and carried.

**8H Coordinating Council**

Meeting minutes are respectfully submitted by Jared Andrews.