

Minutes of Meeting  
Tuesday, April 16, 2019  
2:00 PM

APA Board Present: Jared Andrews, Patricia Hampton, Maury Koffman, Erik Maillard, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Leo Sell, Kandy Slack, and Tim Woods.

General Members Present: None

MEA Staff Present: None

**Call to Order**

Maury Koffman called the meeting to order.

**Welcome and Introduction**

Welcome to Tim Woods, new APA board member.

**Approval Of Agenda**

Kandy Slack moved to approve the agenda with flexibility. Motion seconded by Martin McDonough and approved.

**Approval of Meeting Minutes**

Minutes of March 12, 2019 Meeting. Erik Maillard moved to approve the minutes as distributed; seconded by Nicole Proctor-Kanyama. Motion approved.

**Official Guest(s) – None**

**REPORTS**

**President's Report**

Maury Koffman presented his president's report with discussion regarding member issues, meetings and events. Discussion of APA level ten employees working over forty hours per week without overtime pay. Discussion of overtime potential for APA level twelve and above employees working over forty hours per week. Discussion regarding bridging prior and current university service. Additional mental health service EAP option now available for MSU College of Human Medicine employees working in Grand Rapids. Discussed a pay equity issue. Discussed a member's concern with lack of annual performance evaluations.

The June board meeting will be moved from June 18<sup>th</sup> to June 25<sup>th</sup>.

### **Treasurer's Report**

Maury Koffman presented the Treasurer's report. Erica Phillipich is no longer eligible to serve as the treasurer due to her promotion out of the APA.

### **Election of APA Treasurer**

Maury Koffman proposed holding the immediate election of APA Treasurer. Patricia Hampton moved to nominate Sue Brandt. Motion seconded by Nicole Proctor-Kanyama. Motion approved. Motion to elect Sue Brandt by acclamation, as APA Treasurer, for a term starting immediately - August 31, 2019 made by Martin McDonough and seconded by Todd Ring. Motion approved. Sue Brandt submitted her immediate resignation as APA Secretary, and Maury Koffman accepted.

### **Election of APA Secretary**

Motion to nominate Jared Andrews as APA secretary to fill the current vacancy brought by Martin McDonough and seconded by Nicole Proctor-Kanyama. Motion passed. Jared Andrews accepted the nomination. Motion to elect Jared Andrews by acclamation, as APA Secretary, for a term starting immediately – August 31, 2020 made by Erik Maillard and seconded by Kandy Slack. Motion approved.

### **Committee Reports**

Community Based Events – Volunteers are needed for the Be a Tourist in Your Own Town event. The next committee meeting will be Tuesday, April 23<sup>rd</sup> at 12pm at Snyder-Philips seminar room 150.

Membership – Kandy Slack gave an update on new member contacts, community lunches, MYK, annual picnic May 21 4:30-7pm, and distributed important upcoming APA dates. Kandy and Martin McDonough gave a presentation on membership engagement to region 12F on April 13<sup>th</sup>. There are seventeen members enrolled in the current AR training class.

Negotiations – The first committee meeting will be on April 23<sup>rd</sup>.

### **UniServ Report**

An updated report was provided on grievances, outreach/training, MYK, new member orientation, community lunches, one-year lunch and member issues.

### **Professional Development**

Kandy Slack and Martin McDonough presented a summary of their experience from the NEA leadership summit. Martin McDonough presented a summary of his experience at the NCSCBHED conference.

### **Member Questions, Comments and Concerns**

None

## **BUSINESS AND DISCUSSION ITEMS**

### **Joint Health Committee Coalition (JHCC) Update**

Maury reported the committee met last week. He is waiting for Melanie to assist with addressing a MOU for a high cost drug.

### **APA March 2019 Elections Update**

Kandy Slack, Chairperson of the Nominations and Elections Committee gave an update. The committee had a meeting on March 28<sup>th</sup> to tally and certify the election results. Todd Ring moved to accept the report of the committee including the election results; seconded by Nicole Proctor-Kanyama. Motion accepted. Discussion of items to be included on future candidate ballot bios.

### **Annual Picnic Update**

Committee has collaboration access through MS Teams. Catering and Pavilion at Patriarche park are secured. Volunteers are needed to staff the APA Welcome Tent.

### **Announcements**

Upcoming APA Executive Board Meetings:

May 21, 2019 at MEA Headquarters

June 25, 2019

APA Annual Picnic May 21 from 4:30pm-7pm at Patriarche Park

Elections for APA president and treasurer will be held at the May board meeting.

MEA RA to be held May 10-11 at MSU Kellogg Center

### **Executive Session**

Motion to move into executive session to protect member privacy and discuss upcoming bargaining made by Todd Ring and seconded by Erik Maillard. Motion approved. Motion to rise and report by Todd Ring and seconded by Tim Woods and approved.

### **Adjournment**

Tim Woods moved to adjourn; seconded by Jared Andrews and approved.

### **8H Coordinating Council**

Meeting minutes are respectfully submitted by Jared Andrews.