

Administrative Professional Association

Minutes of Meeting
Tuesday, May 16, 2017
2:00 PM

Members Present: Sue Brandt; Carol Graysmith; Patricia Hampton; Maurice Koffman; Erik Maillard; Martin McDonough; Erica Phillipich; Deb Porter; Nicole Proctor-Kanyama; Leo Sell; Dennis Seybert; Jen Shangraw; Kandy Slack; Melanie Waltz; Laura Wise

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of May 16, 2017, Meeting

Deb Porter moved that the agenda for May 16, 2017, be approved as distributed. The motion was seconded by Erik Maillard and was approved.

APPROVAL OF MEETING MINUTES

Minutes of April 11, 2017 Meeting

Kandy Slack moved that the minutes of the meeting of April 11, 2017 be approved as distributed. The motion was seconded by Martin McDonough and approved.

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements. Board elections occurred including the election of president and treasurer.

Nominations offered as follows:

Deb Porter moved to accept the nomination of Maury Koffman for President starting September 1, 2017 to August 31, 2019. Martin McDonough seconded and the motion was approved by acclamation.

Leo Sell moved to accept the nomination of Erica Phillipich for Treasurer starting September 1, 2017 to August 31, 2019. Nicole Proctor-Kanyama seconded and the motion was approved by acclamation.

Treasurers Report

Erica Phillipich presented the monthly treasurers report.

Committee Reports

Communications/Public Relations – Sue Brandt and Jen Shangraw updated the board on the newsletter.

Community Based Events – Dennis Seybert informed the board of scheduled meeting with committee members and possible events in process.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, FMLA, New Member Orientation, Employee Evaluations, More-You-Know and Community Lunches, and new workshops on Student Loan Forgiveness.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Area Representative, Anna-Maria Rodriguez-Pelizzari came to observe the board and learn more about the process.

Joint Health Committee Coalition (JHCC) Joint Wage and Health Care Bargaining Update

Maury Koffman, Erica Phillipich and Melanie Waltz updated the board regarding the Coalition of Labor (CLO) and the Joint Healthcare Committee Coalition (JHCC). Discussion occurred regarding meeting schedules, teams, topics, and resources for health care bargaining between the unions and university.

APA Annual Picnic Final Update

Dennis Seybert briefed the board on the outcome of the Annual Picnic. Discussion occurred regarding the popularity of the snow cone station as well as the catered food. In addition, discussion occurred regarding the postcard problem.

APA Representation in MEA Governance Bodies

Maury Koffman provided the board with information regarding the different MEA governance bodies such as ESP, 31G, MAHAE, Woman's Caucus, Central Zone and Region 8. Discussion occurred regarding APA's participation in ESP, MAHAE and Region 8.

ANNOUNCEMENTS

Upcoming Board Meetings:

June 20, 2017

August 8, 2017

Screening & Recommendation for Lansing Mayor

June 22, 2017

Upcoming MEA Meetings:

MEA Summer Leadership Conference – August 1-3, 2017

Executive Session

Erica Phillipich moved the board into Executive Session for discussion regarding member privacy. The motion was seconded by Leo Sell and was approved.

Pat Hampton moved the board out of Executive Session. The motion was seconded by Erica Phillipich and was approved.

ADJOURNMENT

Carol Graysmith moved to adjourn. The motion was seconded by Martin McDonough and was approved. Meeting was adjourned.

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter