

Administrative Professional Association

Minutes of Meeting
Tuesday, April 11, 2017
2:00 PM

Members Present: Carol Graysmith; Maurice Koffman; Erik Maillard; Martin McDonough; Deb Porter; Nicole Proctor-Kanyama; Todd Ring; Leo Sell; Dennis Seybert; Kandy Slack; Melanie Waltz; Laura Wise

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of April 11, 2017, Meeting

Kandy Slack moved that the agenda for April 11, 2017, be approved as distributed. The motion was seconded by Todd Ring and was approved.

APPROVAL OF MEETING MINUTES

Minutes of March 14, 2017 Meeting

Laura Wise moved that the minutes of the meeting of March 14, 2017 be approved as distributed. The motion was seconded by Martin McDonough and approved.

Official Guest

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements including Coalition of Labor (CLO) communications. In addition, the board was reminded we will be electing a president and treasurer at the May meeting.

Treasurers Report

Will be given at the May meeting.

Committee Reports

Communications/Public Relations – Dennis Seybert updated the board on the plans for the annual picnic scheduled in May.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, FMLA, New Member Orientation, Employee Evaluations, More-You-Know and Community Lunches, and new workshops on Student Loan Forgiveness.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Joint Health Committee Coalition (JHCC) Joint Wage and Health Care Bargaining Update

Maury Koffman and Melanie Waltz updated the board regarding the Coalition of Labor (CLO) and the Joint Healthcare Committee Coalition (JHCC). Discussion occurred regarding meeting schedules, teams, topics, and resources for health care bargaining between the unions and university.

APA March 2017 Elections Report

Todd Ring presented the Elections Report on behalf of Sue Brandt. Discussion occurred regarding the timelines, member attendance during testing and count and process recommendations for next year.

Todd Ring moved that the election results be approved and certified by the board. The motion was seconded by Maury Koffman and approved.

ANNOUNCEMENTS

Upcoming Board Meetings:

May 16, 2017

June 20, 2017

APA Annual Picnic – May 16, 2017 from 4:30pm to 7:00pm at Patriarche Park

Upcoming MEA Meetings:

MEA Board of Directors – April 20, 2017

MEA Spring Representative Assembly – April 21 & 22, 2017

Executive Session

ADJOURNMENT

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter