

Administrative Professional Association

Meeting Minutes
03/03/09

Action Taken

1 CALL TO ORDER: Time

2:16 PM

A. Attendees

Maury Koffman, Cynthia Schneider, Deb Porter,
Nick Bourland, Ramiro Gonzales, Ann Hancock,
Sean Leahy, Vivian Leung, Leo Sell, John
VanDyken-UniServe Director and Catherina
Canfield
Peggy McLellan-MEA Treasurer

B. Absent

Jean Chisnell, Sharon Nichols, Vikki Tormala, and Rachel Zakhem

C. Approval of Agenda

Moved by: Vivian Leung

Seconded by: Ramiro Gonzales

D. Approval of minutes

Moved by: Ramiro Gonzales

Seconded by: Vivian Leung

2 REPORTS

A. President

B. Treasurers Report

Preliminary / Draft Report

Audit completed and report being completed.

C. Committee Reports

i. Area Reps Report

Scheduling April Training - poss. 15th About Contract

ii New Member Orientation Report

March 23rd at the International Center noon to 1 pm

Spartan Room

3rd Training going to be scheduled

iii Communications Report

Newsletter went out

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Discussion regarding costs of mailings and the reduction of costs by sending Newsletter via email

D. UniServe Report

3 MEMBERSHIP COMMENTS AND CONCERNS

4 BUSINESS AND DISCUSSION ITEMS

A. Update regarding health care negotiations

B. NCESP Unit Membership

Motion made to Join the NCESP \$400 per year by Deb Porter, Second: Nick Bourland, Passed unanimously

C. 2009 MEA Board Election and APA Election update

D. Lobby Day recap

Maury and Leo attended

E. MAHE

Discussion regarding organization

5 Announcements

2009 ESP Statewide Conference March 20-21

Minority Woman Leadership Conf 4/4/09 @ MEA Office

April monthly meeting will take place on April 14th

6 Executive Session

Into session Leo/Vivian 3:54 - Out of Session:
Ramiro/Vivian @ 4:27 pm

A. Update on internal and external negotiations

B. Update on Coalition Labor Organization (CLO)

7 Adjournment: Time

Sean/Ramiro 4:29 pm

Moved by

8 8H Coordinating Council