

Administrative Professional Association

Meeting Minutes
8/05/08

Action Taken

I CALL TO ORDER: 2:15 PM

A. Attendees:

Maury Koffman, Cynthia Schneider, Deb Porter, Jean Chisnell, Ann Hancock, Sean Leahy, Vivian Leung, Leo Sell, Vikki Tormala, Rachel Zakhem, John VanDyken- UniServe Director

B. Excused Absent:

Sharon Nichols, Ramiro Gonzales, and Gary Mell

C. Association Members Present: None

D. Guests: Sandy Grier-MEA Intern

II APPROVAL OF AGENDA

Moved by: Vivian Leung

Seconded by: Deb Porter

III APPROVAL OF MINUTES

Moved by: June: Vivian Leung / July: Rachel Zakhem

Seconded by: June: Ann Hancock / July: Sean Leahy

IV REPORTS

A. President

1 Review of Written Report

-Sept-Lisa Davidson, Director of the EAP for MSU maybe giving a presentation to APA Board.
-Request to board members to notify Union if unit or other personnel receive Merit increases are not informed via meeting with supervisor (per guidelines agreed by University and Union) on how increases is determined.
-Gary Mell has resigned from the APA board due to a promotion to a unit governed by another union. Promotion goes into effect 8/1/08.

B. Treasurers Report

-Treasurer had excused absence, no report given.

C. Committee Reports

1 Communication Committee APA News Letter

-Discussion on possible articles.

2 Membership Update on Area Representative Program

-Discussion of Area/Zone reps.

D. UniServe Report

-Judge Manderfield dismissed the case concerning the ratification of the collective bargaining agreement ruling in the APA's favor.

V MEMBERSHIP COMMENTS AND CONCERNS

No additional members were present other than board.

VI NEW BUSINESS AND DISCUSSION ITEMS

1 Preliminary discussion of dues assessment

-Discussion regarding dues assessment.

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Motion by Leo Sell, seconded by Sean Leahy to go into Committee of a Whole

Passed unanimously.

-3 PM went into a Committee of a Whole regarding dues structure.

-3:50 came out of the Committee of the Whole with the recommendation dues structure, raise dues to \$60/per mo starting 10/1/08.

2 Bookkeeping services by CPA firm

Motion: Rachael Zakhem

Seconded: Cynthia Schneider

Passed: Unanimously.

-Contracting Godfrey Wise Berg that we secure to provide bookkeeping to commence starting 9/1/08, with the possible or subsequent renew after one year.

3 MSU APA Webpage

Discussion regarding the site and its completion.

-Board members need to forward bio's to Sean Leahy

-Sean Leahy maybe giving presentation regarding website at Sept meeting.

VII ANNOUNCEMENTS

MEA Anti-Privatization Symposium scheduled for August 16th is being postponed to a future date not known.

Of interest House Bill 6149 where community colleges would have the ability to provide baccalaureate degrees in applied

Request: Submit your definition to me of "What is the purpose of MSU APA?"

Grievance Training-After Sept board meeting for board members.

Survey Monkey results 244 responses, issues presented appear to have membership support.

VII EXECUTIVE SESSION: 4:41 pm

1 Update on internal and external legal matters

2 Came out of Executive Session: 4:49 PM

Update was provided on internal and external legal matters.

IX ADJOURNMENT: 4:50 PM

Moved by: Rachel Zakhem

Seconded by: Jean Chisnell

X Next Board Meeting

September 16, 2008 @ 2:00 PM

XI 8H COORDINATING COUNCIL

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