**APA Executive Board Meeting**

**November 15, 2011**

**Call To Order**

2:04 pm

**Members Present**

• Nick Bourland

• Jean Chisnell

• Ramiro Gonzales

• Maurice Koffman

• Aaron Ledger

• Vivian Leung

• Debra Porter

• Leo Sell

• Jen Shangraw

• Vikki Tormala

• Rachel Zakhem

•Cynthia Schneider

**Members Absent**

• Deborah Sudduth Garland

• Sean Leahy

**Guests**

• None

**Approval of Agenda**

• Motion: To approve the agenda

• Moved by Deb, seconded by Jean

• The agenda was approved

**Approval of Minutes**

• Motion: To approve the minutes

• Moved by Rachel , seconded by Nick

• The minutes were approved

**APA Executive Board Appointment**

• Christina Swick appointed by Maury to replace Sue Alchin.

• Motion: To appoint by concurrence

• Moved by Nick, seconded by Deb

• The motion was approved

**President’s Report**

• A written president’s report was provided

• APA Website management update was provided

•The next APA lunch and learn is Thursday, December 1, from 12noon to 1pm. Lois Bader of the Capital Area Literacy Coalition and Emeritus Professor of Education will be discussing community involvement in adult and youth literacy.

**Treasure’s Report**

• A written report was provided this month

• Charles Poor retained by the Board for 3 years as APA Internal Auditor

**Committee Reports**

• Negotiations Committee

Chair – Maury Koffman

• Responded to member contacts relating to APA TA ratification.

• Communications Committee

•Chair – Jen Shangraw

• Board discussed the future of APA Social Media presence.

• Community Based Activities Committee

Chair – Deb Porter

• 10 building leaders have been identified for book drive. Book drive is scheduled for Wednesday, November 30, 2011.

• Membership Committee

Chair – Nick Bourland

•Report was given on the 2011 APA tailgate

• Legislative Committee

Chair – Leo Sell

• APA members are encouraged to contribute to P.A.C. (Political action Committee) especially in this volatile political climate

**Uniserv Report**

• Staff - Melissa Sortman, Kevin Karpinski

• Melissa gave a written report

• JHCC continues to look at a broad new MSU health care plan, opportunities for better patient advocacy, and is still analyzing vendors to improve quality of care

**Member Questions, Comments, and Concerns**

• None

**Business and Discussion Items**

* APA Contract Ratification Review
* APA Member Tailgate Follow-up
* Participatory Management Update
* 2011 APA General Membership Meeting Recap
* 2011 MEA Fall RA Recap

**Announcements**

* December APA monthly meeting will be Dec 13, 2011
* January APA monthly meeting will be Jan 17, 2012
* February APA monthly meeting will be Feb 21, 2012

**Executive Session**

• None

**Adjournment**

• Motion: To adjourn

• Moved by Nick, seconded by Vivian

• Passed, meeting was adjourned at 3:44 pm

Minutes recorded by and submitted by Aaron Ledger, APA Secretary