**APA Executive Board Meeting**

**December 13, 2011**

**Call To Order**

2:18 pm

**Members Present**

• Nick Bourland

• Jean Chisnell

• Ramiro Gonzales

• Maurice Koffman

• Aaron Ledger

• Vivian Leung

• Deborah Sudduth Garland

• Leo Sell

• Jen Shangraw

• Vikki Tormala

• Rachel Zakhem

• Christina Swick

• Cynthia Schneider

**Members Absent**

• Debra Porter

• Sean Leahy

**Guests**

• None

**Approval of Agenda**

• Motion: To approve the agenda

• Moved by Vivian, seconded by Deborah

• The agenda was approved

**Approval of Minutes**

• Motion: To approve the minutes

• Moved by Rachel, seconded by Jean

• The minutes were approved

**President’s Report**

• A written president’s report was provided

• Effective January 11, Nick Bourland will serve as APA FTE on membership engagement.

• APA again received a $5000 NCUEA training grant

• NEA Midwest Regional Leadership conference will be Friday, January 13th – Sunday, January 15th. MEA will have 24 representatives and the APA will comprise 3 of those 24.

**Treasure’s Report**

• Tabled for next month due to illness

**Committee Reports**

• Communications Committee

Chair – Jen Shangraw

•. Newsletter slightly delayed for holidays. Looking at 2nd or 3rd week of January for release.

• Community Based Events Ad Hoc Committee

Co-Chair – Nick Bourland

• 8 tubs of children’s boxes donated across campus for the book drive

• Membership Committee

Chair – Nick Bourland

• Continuing to examine demographics of membership

**Uniserv Report**

Staff - Melissa Sortman, Kevin Karpinski

• Melissa gave a written report

• Kevin discussed the upcoming all member canvas.

• JHCC continues to look at a broad new MSU Health plan, vendors to improve quality of care, and opportunities to improve patient advocacy

**Member Questions, Comments, and Concerns**

**Business and Discussion Items**

* APA Policy Review
* Motion: to amend the June 2006 Executive Board dues reimbursement policy to remove the one-year service requirement.
	+ Moved by Deborah, seconded by Aaron
	+ Motion Passed.
	+ Ruling of chair requested regarding 6 meeting minimum. Chair ruled minimum remains.
* APA 3(1)(g) MEA Representation

**Announcements**

* January APA monthly meeting will be Jan 17, 2012
* February APA monthly meeting will be Feb 21, 2012
* March APA monthly meeting will be Mar 20, 2012
* 2012 MSU Moves – Online tracking application that tracks physical activities.

**Adjournment**

• Motion: To adjourn

• Moved by Vivian, seconded by Jean

• Passed, meeting was adjourned at 4:19 pm

Minutes recorded by and submitted by Aaron Ledger, APA Secretary